## **Complaints Procedure**

Should you wish to pursue a complaint against TSA Administration (TSA), or an employee or Key Individual of TSA, you should address the complaint in writing to <a href="mailto:greg@tichsmith.co.za">greg@tichsmith.co.za</a>.

If you cannot settle your complaint with us, you are entitled to refer it to the Office of the FAIS Ombud, at <a href="mailto:info@faisombud.co.za">info@faisombud.co.za</a> or telephone number 086 066 3274. The Ombud has been created to provide you with a redress mechanism for any inappropriate financial advice or conduct that you feel may have been received by you.